

TOWN OF FLOYD BOARD MEETING

Minutes – February 6, 2024

At 7:17 PM Supervisor Willard H. Streiff Jr. called the meeting to order, stated that all Town Board Meetings are Voice Recorded and led the pledge of allegiance.

Town Officials present: Supervisor Willard H. Streiff Jr., Councilmen Alston J. Huey Jr., Fred Mazza, Daniel Schwertfeger, Robert Evans, Temporary Short Term Computer Clerk Tracy Sexton, Highway Superintendent Jerome Alexander, Zoning and Building Codes Officer Kenneth Pfendler, ZBA Chairman Tim Bejian, and ZBA Member Don Kinsey. Town of Westmoreland Supervisor Ken Eisnor was present as well. Absent were Town Clerk Georgianna Larry, Water Superintendent Michelle Kotary and Town Attorney Kathryn Festine.

Approval of Minutes:

Councilman Fred Mazza made a motion to approve the January 24, 2023 Special Board Meeting Minutes as presented by the Town Clerk, seconded by Councilman Robert Evans, carried.

Approval of Warrants:

Councilman Fred Mazza made a motion to pay the General Warrants from Claim #24A022 to Claim #24A063, totaling \$17,237.55 seconded by Councilman Alston J. Huey Jr., carried.

Councilman Robert Evans made a motion to pay the Refuse & Garbage Warrants from Claim #24SR007 to Claim #24SR022 totaling \$15,437.35 seconded by Councilman Daniel Schwertfeger, carried.

Supervisor Willard H. Streiff Jr. made a motion to pay the Water Improvement Warrants from Claim #24SW012 to Claim #24SW028, totaling \$128,038.95 seconded by Councilman Fred Mazza, carried.

Councilman Fred Mazza made a motion to pay the Water Improvement Warrants Area E from Claim #24SWE001 to Claim #24SWE001 totaling \$3,825.00 seconded by Councilman Daniel Schwertfeger, carried.

Councilman Daniel Schwertfeger made a motion to pay the Highway Warrants from Claim #24DA017 to Claim #24DA043, totaling \$20,229.25, seconded by Councilman Robert Evans, carried.

Supervisor Willard H. Streiff Jr. made a motion to pay the Trust and Agency from Claim #24TA001 to Claim #24TA016, totaling \$2,923.33, seconded by Councilman Fred Mazza, carried.

NOCOG Municipal Representative Joe Rowlands briefly discussed announcements. See attached announcements.

Zoning, Building and Fire Codes Enforcement Officer Kenneth Pfendler gave a Zoning, Building and Fire Code Report of activities. See attached report. Supervisor Streiff complimented Ken on some situations he has handled and said he appreciates all of his hard work.

Water Superintendent Michelle Kotary was absent. Supervisor Strieff stated the water meter replacement project is half done.

Town Historian Sally Tagliere was absent but gave a written report.

ZBA Chairman Tim Bejian said there is nothing to bring forward this month.

Comments from the Public

A Town resident brought up an issue with his water bill being too expensive. He also discussed that his neighbors house has become an Airbnb and was questioned the legalities of this regarding Commercial Zoning.

Supervisor Streiff said Zoning and Building Codes Enforcement Officer Ken Pfendler will look into this and the laws regarding rental properties.

ACTION ITEMS:

Budget Amendments: Retroactive to 12/31/2023

- (1) **General Fund:**
 - (a) Decrease Contingency A1990.4 by \$290.45
 - (b) Increase Parks C.E. A7110.4 by \$41.99
 - (c) Increase Medical Ins. A90608.8 by \$248.50

Councilman Fred Mazza made a motion to approve the above General Fund budget amendments, seconded by Councilman Daniel Schwertfeger, carried.

Town Clerk Appointment:

Due to the retirement of Town Clerk Georgianna Larry coming up on February 11, 2024, Supervisor Streiff recommends the town appoint Tracy Sexton to the position of Town Clerk effective from February 12, 2024 until December 31, 2024.

Since this is an elected position Tracey will have to run as a candidate this fall in the regular November election to stay in this position going forward beyond 12/31/2024.

Tracy was appointed as a temporary Computer Clerk on December 19, 2023 and has been shadowing Georgianna since. Supervisor Streiff said she has been doing an excellent job.

Also, since there are many responsibilities that go along with this position, which make it difficult to hold any other job for benefits, Supervisor Streiff recommends the town enroll Tracy under the Towns Medical, Vision, and Dental plans as a full-time position, effective February 12, 2024.

Along with this Supervisor Streiff recommends the town appoint Tracy to the position of Registrar of Vital Statistics.

Councilman Fred Mazza made a motion to appoint Tracy Sexton to the position of Town Clerk and Registrar of Vital Statistics effective from February 12, 2024 until December 31, 2024, as well as under the Towns Medical, Vision, and Dental Plans as a full-time position, effective February 12, 2024, seconded by Councilman Alston J. Huey Jr., carried.

Finances:

As a matter of record the cash books of each Town Official have been audited by the Town Board members on January 24, 2024 commencing at 6:30 P.M. as set forth by Town Law.

This evening, February 6, 2024 Supervisor Streiff has provided the Town Officials with the 12/31/2023 Official Year End Operating Statements and Balance Sheets for all thirteen funds.

Also Supervisor Streiff provided the Town officials with the Supervisors Financial Statement for the year end, Official Bank Balances of all the Checking and Savings Accounts, of the Adirondack Bank. These reflect the Official Fund balances of the Savings and Checking Accounts for each respective fund.

The Year End Fund Balances for the Year Ending December 31, 2023 will be the beginning Fund Balances carried over for Fiscal Year 2024.

iii) Fund Balance Review

Appropriated Fund Balances for 2024	Actual Fund Balance for 2023	
General Fund	\$82,235	\$1,067,907.00
Highway Fund	\$461,101	\$ 656,180.23
Sanitation Fund	\$59,047.00	\$ 174,479.72
Water Imp. Fund	\$178,856.00	\$ 204,072.56
Glenwood L.D.	\$30	\$ 188.19
Kilbourne L.D.	\$0	\$ 115.46
Krisswood L.D.	\$23.00	\$ 153.20
San. Circle L.D.	\$00.00	\$ 146.07
Skyline Hgts. L.D.	\$00	\$ 123.76
Thomas Cir. L.D.	\$00.00	\$ 188.66
Bunal Sub. L.D.	\$00.00	\$ 195.13

Councilman Daniel Schwertfeger made a motion acknowledging the Supervisors December 31, 2023 financial report as the Official Fund Balance for 12/31/2023, seconded by Councilman Robert Evans, carried.

Engineer Contract:

Engineer Jack Dodson has provided the town an estimate regarding the Rickmeyer Road Bridge. The estimate is \$58,000. This is for the materials and the permits. Engineer Jack Dodson would oversee the project. They would just be replacing the deck. The head walls and the tail walls were inspected and there are no issues with them.

Councilman Huey brought up that the town paid him \$9,500 last summer and asked if this would be deducted. Supervisor Streiff said it will not be deducted.

Supervisor Willard H. Streiff Jr. made a motion to authorize Supervisor Willard H. Streiff Jr. to sign a contract with Engineer Jack Dodson for the Rickmeyer Road Bridge seconded by Councilman Daniel Schwertfeger, opposed by Alston J. Huey Jr., carried.

Surplus Grader:

The Highway Department has a Surplus Grader that needs arrangements made with Auctions International to sell it as is.

Councilman Fred Mazza made a motion to authorize Highway Superintendent to make arrangements with Auctions International to sell the Surplus Grader as is, seconded by Alston J. Huey Jr., carried.

Informational Records:

Supervisor Streiff advised the board members that if they are a member of the NY State Retirement and not yet retired, they must keep a record of their activities for the first 3 months of this year.

Supervisor Streiff also discussed an issue regarding State Retirement and that he may start looking into a new payroll system or hiring an accountant.

Supervisor Streiff led a discussion on Colonial Voluntary Benefits.

ADJOURN:

At 8:30 PM Supervisor Willard H. Streiff Jr. made a motion to adjourn, seconded by Councilman Fred Mazza, carried.

Town Clerk